

Springvalley Middle School PAC Annual General Meeting Minutes

Date: June 12th 2023

In person at SMS school library

Attendance: Natalie Corbett, Jasmeet Virk, Jammie Patterson, Breanna Kelly, Katie Brendzy, Janelle Schultz, Juli Vaudry, Kimberly McCarthy, Melissa Bourdon-King, Christia Langlois *Quorum met*

1. Call to Order at 6:30pm
2. Approval of Agenda – Breanna motioned to approve the agenda and Jammie seconded it.
3. Approval of Minutes from last meeting – Breanna motioned to approve the minutes and Christia seconded it.
4. Officer Reports

a. President Report by Natalie:

Call for nominations #1

Nominations from the floor, Janelle Schultz for President, Katie Brendzy for Vice President and Kimberly McCarthy for Treasurer

Resolution to amend SMS PAC constitution and bylaws as presented

Breanna made a motion to approve and Kimberly seconded it. All in favor. Motion carried.

- Updated constitution and bylaws will be posted to SMS website and shared to the District office

b. Treasurer Report by Natalie (on behalf of Jessica)

i. Financials to May 31st 2023

Gaming Account ending bank balance: \$12,447.70

General Account ending bank balance: \$11,462.29

Breanna motioned to approve the financial report and Jammie seconded it. All in favor.

Call for nominations #2

5. COPAC Report by Jammie

2024/2025 SD23 Calendar has been sent out. SD23 is looking for parents to review the calendar and submit feedback through a survey online.

Call for nominations #3

6. Hot Lunch Report by Breanna – Yamato messed up our hot lunch order again today. Breanna will be taking Yamato off of the menu for next school year and will be looking for other sushi options throughout the summer. She is also looking into adding a couple of new vendors to the menu for next year: Bar-Burrito and A&W. A huge thank you to Breanna and her hot lunch team! We will be looking for a couple more parents to volunteer on Mondays next year with hot lunch, as some of our current volunteers have grade 8 students that will be moving on to RSS.

7. Election for 2023/2024 SMS PAC Executive:

Slate of nominations:

President: Janelle Schultz

Vice President: Katie Brendzy

Treasurer: Kimberly McCarthy

Breanna motioned to approve the slate of nominations as presented and Jammie seconded it. All in favor. None opposed. Congratulations to our new executive team!

The following positions are still seeking nominations:

Secretary: VACANT

COPAC Rep: VACANT

Jammie motioned to change our current signing authorities from our current executive members to our newly elected executive members. Breanna seconded it. All in favor. None opposed.

Current signing authorities: Natalie Corbett, Jessica Bauer, Melissa Bourdon-King

New signing authorities: Janelle Schultz, Kimberly McCarthy, Katie Brendzy

8. Admin Report by Jasmeet Virk

1. Staffing Updates
2. Budget Updates
3. Facilities Update
4. Outdoor Seating Update
5. Welcome Back BBQ and PAC Meeting on 3rd Monday of September. September 18, 2023. Jasmeet will confirm details with Thomas.
6. Huge thank you from SMS staff to everyone on the PAC!
7. Huge thank you to Breanna for hot lunch this year!

Discussion about school calendar, classroom field trip reminders, Stinger Buzz report, communication from school to parents, school messenger system, etc. Some new ideas were discussed. Jasmeet will talk to Thomas about these ideas and suggestions.

9. Fundraising Report by Breanna

Family Fun Night Update: Between 300-400 people came out to the event! It was a success!

Profit totals:

Aloha Food Truck profit was \$160, split between SVE and SMS. (\$80 each)

50/50 Raffle: \$110 profit

Kernels Popcorn: we spent \$360 on popcorn but we didn't sell all of it. We will try and sell the rest of the popcorn through the hot lunch website and if we sell it all we should make \$300 in profit.

Meeting adjourned at 7:53pm

Next PAC Meeting will be: Monday, September 18th @ 6:30 pm @ SMS Library!

Minutes prepared by Janelle Schultz