

## Springvalley Middle School PAC Meeting Minutes

Date: May 15<sup>th</sup> 2023

In person at SMS school library

Attendance: Natalie C, Thomas G, Jasmeet V, Jessica B, Breanna K, Janelle S, Juli V, Kimberly McCarthy

1. Call to Order at 6:22pm
2. Approval of Agenda – Jessica motioned to approve the agenda and Breanna seconded it.
3. Approval of Minutes from April Meeting – Breanna motioned to approve the minutes and Jessica seconded it.
4. Officer Reports
  - a. President Report by Natalie:
    - i. PST rebate opportunity – We can submit a PST rebate form once a year with a combined list of items and receipts from throughout the year.
    - ii. SMS PAC AGM June 12<sup>th</sup> – Call for nominations.  
**Action Lacey: Please post our AGM details on social media.**
    - iii. Review of Draft Constitution and Bylaws
    - iv. Notice of resolution to amend constitution and bylaws at June 12<sup>th</sup> AGM
  - b. Treasurer Report by Jessica
    - i. Financials to April 30<sup>th</sup> 2023  
General Account ending bank balance: \$19,177.23  
Gaming Account ending bank balance: \$17,712.06  
Some Fundraiser Profit Numbers:  
Hot Lunch: \$10,226  
Purdy's Chocolates: \$899  
Greenery Gift Cards: \$500  
Spirit Wear: \$220

Breanna motioned to approve the financial report and Melissa seconded it. All in favor.  
Something for Jessica, or future Treasurer, to look into...  
E-transfer fees...

5. COPAC Report by Natalie (on behalf of Jammie)

Dan Duncan did presentation 04/13 on ADHD it was very well received. If we are looking for a presentation this one is recommended possibly do as a group effort with all feeder schools to lessen cost.

Feeding Futures fund \$2.9M for SD23 over 3 yrs - directed to healthy eating and food security.

Question? Can we or do we have anything at school to help families with hot lunch done thru PAC. Could admin order hot lunch once or twice during the year for a student that does not have the opportunity for hot lunch? If so, can we set an amount in our budget for this? Yes it is a fundraiser for PAC but we also want equity between our students.

PST and donations docs from COPAC emailed directly to Natalie.

6. Hot Lunch Report by Breanna – Things have been going well up until today. Unfortunately Yamato didn't get Breanna's hot lunch email and didn't have enough ingredients to prepare all of our orders today. Breanna and her team were amazing though and were able to source out other options last minute from Umi Sushi and Wok Box. Our amazing hot lunch volunteers are so awesome! Between 3 different vendors they were able to serve every student that had ordered something. A huge thank you to Breanna and her team! Discussion around using Yamato in the future? Maybe there are other sushi options that are less stressful?

7. Admin Report by Thomas

1. Facilities Update

a. Bleachers – Our new bleachers will have seating for 350! They will be grey and blue in color.

b. Irrigation – The facilities crew will be starting on our fields this week! They will be fixing the irrigation and then laying down new sod! Hooray!

2. Staffing Updates
  - a. New Hires
  - b. Ms. Fiske (counselor) is off on a medical leave for the rest of the year. Ms. Grassi and Ms. Piasatine will be filling in for her.
3. Enrollment numbers: projecting 583
4. Class building process
  - a. Incoming new Grade 6 students will be part of a 2 week gradual entry program – similar to kindergarten students in September.
5. Purple Shirt Day on Wednesday this week
  - a. National day against homophobia, transphobia, and biphobia
6. Parent Teacher Interviews and Open House BBQ, October 2023
  - a. Looking for input – thumbs up from the PAC.
7. Reminder – Budget report in September
  
8. Fundraising Report
  - a. Trunk Sale + Fun Drive Update – It didn't bring in a lot of money (under \$100) but over time it could grow into a much bigger success. Maybe the Grade 8 WEB leaders would like to take on the Fun Drive fundraiser on next year?
9. Old Business
  - a. BBQ / carnival night planning – Carnival Night on June 8<sup>th</sup>. May 18<sup>th</sup> will be a planning meeting for the BBQ and Carnival.
10. Adjournment at 8:10 pm

Last PAC Meeting will be: AGM on Monday June 12<sup>th</sup> @ 6:30 pm @ SMS Library!

Minutes prepared by Janelle Schultz