

#### SPRINGVALLEY MIDDLE SCHOOL

If you have any difficulties, please send an email to the email address on the bottom of this sheet. We are here to support.

## **LOGGING IN – PARENT QUICK REFERENCE GUIDE**

Your Login is the same as your Username.

Ven al Centro de Bienvenida y podemos ayudarte si necesitas traducciones a otros idiomas además del inglés.

Pumunta ka sa Welcome Centre at matutulungan ka namin kung kailangan mo ng pagsasalin sa ibang wika bukod sa Ingles.

تعال إلى مركز الترحيب وسنتمكن من مساعدتك إذا كنت بحاجة إلى ترجمات إلى لغات أخرى غير الإنجليزية

Завітайте до Центру вітання, і ми зможемо вам допомогти, якщо вам потрібні переклади іншими мовами, окрім англійської.

ਵੈਲਕਮ ਸੈਂਟਰ ਆਓ ਅਤੇ ਅਸੀਂ ਤੁਹਾਡੀ ਮਦਦ ਕਰ ਸਕਦੇ ਹਾਂ ਜੇਕਰ ਤੁਹਾਨੂੰ ਅੰਗਰੇਜ਼ੀ ਤੋਂ ਇਲਾਵਾ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿੱਚ ਅਨੁਵਾਦਾਂ ਦੀ ਲੋੜ ਹੈ।

Before you begin: You were emailed a temporary Login ID and password. You will need both to login. Your Username/Login Id will be: **fam23firstname.lastname**. Your password is system-generated and is temporary. **The password expires in 24 hours**.

Note: Cell phones do not always work. Please use a desktop or laptop if possible. **Please do not copy and paste** the temporary password from the email. Copying and pasting will not work.

# Accessing MyEducation BC (MyEd) www.sms.sd23.bc.ca Please visit the SMS website. Click on this icon at bottom of our website. Login: You will need your Login ID/username English (De... 🗸 If this is your first time logging in, you were e-mailed a BRITISH MyEducationBC temporary Login ID and password. You will need this to log on. Enter your Login ID and Password and then click Log On. BC - Production Do not copy and paste the password – it will not work Login ID properly. •••| Password Note: The login ID/username and password are CASE sensitive. Trouble logging in? If you have already logged into MyEd BC, you do not need to create another account. Enter your Login ID and Password. Log In Request Account

#### Password:

The first time you login, MyEd BC will request that you change your password.

If you have had your password reset by the office, you will need to do this step. Your current password is the password that was emailed to you. Do not copy and paste the password. The temporary password expires in 24 hours.

Enter your temporary password (the one that was emailed) into the current password field. Again, **do not copy and paste**. Enter a new password following the PASSWORD REQUIREMENTS in the **New Password** and **Confirm New Password** fields. Try to choose a password that you will remember or please write it down in a safe place.

Note: An error message will appear if you have not used the password requirements listed to create a new password.

### **Security Preferences:**

After creating your password, you will be prompted to confirm your email address and enter your Security Preferences by choosing a security question and answer.

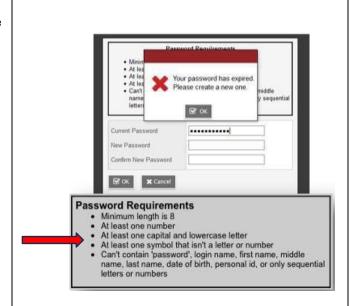
You only need to do this step the first time you log into MyEd BC.  $\label{eq:model}$ 

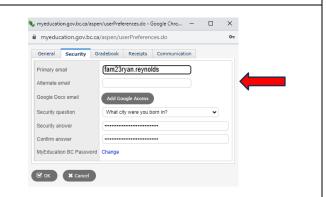
# Find your child's Written Learning Updates (Report Cards):

When your child's Learning Update has been posted, you will find it under the Published Reports Heading (halfway down on the right-hand side). It will not be there until we have posted them. You will be able to view it, download it, and print/share if you want.

Published Report Cards will remain on the system for a certain period of time. Published reports are only available for the Current School Year; we recommend that you download these reports to your phone/computer.

You may need to enable pop-ups in order to properly see content.







If you have any trouble logging in, or you need a password reset, please email: <a href="mailto:sms@sd23.bc.ca">sms@sd23.bc.ca</a>